

# Sprucewood Safety Plan



AREA/TOPIC	PROCEDURES FOR MITIGATING RISK
<p><b>Arrival</b></p>	<ul style="list-style-type: none"> <li>• Teachers will teach expectations and supervise arrival procedures.</li> <li>• Students will immediately line up upon arrival.</li> <li>• Students will be taught to follow physical distancing guidelines.</li> <li>• Instruction will begin as usual at 8:50 am.</li> <li>• Late students will check in at the office.</li> </ul>
<p><b>Dismissal</b></p>	<ul style="list-style-type: none"> <li>• Teachers will teach expectations and supervise dismissal procedures.</li> <li>• Students will be released at dismissal with each grade level staggering exit times by class.</li> <li>• All students will leave the building through their grade-level exterior door.</li> <li>• Families are encouraged to predetermine an outside meeting spot for older siblings to meet and assist younger siblings.</li> <li>• Walking students will be taught to leave the campus promptly.</li> <li>• A duty teacher will supervise and clear school grounds quickly.</li> <li>• Students will follow physical distancing procedures.</li> </ul>
<p><b>Breakfast</b></p>	<ul style="list-style-type: none"> <li>• Students may enter through the front doors at 8:20am.</li> <li>• Seating will be assigned during breakfast.</li> <li>• Physical distancing will be observed in the cafeteria -- obtaining food, spaced seating, clean-up.</li> </ul>
<p><b>Classroom</b></p>	<ul style="list-style-type: none"> <li>• Seats will be assigned.</li> <li>• Teachers will explicitly teach routines to mitigate risk including hygiene and sanitation (hand washing, using hand sanitizer, materials usage, etc.)</li> <li>• Students' contact with other classes will be limited.</li> <li>• Individual supplies will be provided to limit sharing.</li> <li>• Students will sanitize hands every time they come into the classroom with additional hand sanitizing/washing built into daily schedules.</li> <li>• Classroom faucets and drinking fountains will be used to fill water bottles (no drinking directly from fountains).</li> <li>• Custodian will schedule sanitation and cleaning of classrooms daily. Only CSD approved cleaning materials will be used by teachers and students for intermittent light cleaning.</li> </ul>
<p><b>Halls -- Transitions</b></p>	<ul style="list-style-type: none"> <li>• Students and staff will physically distance when moving through halls and common areas.</li> </ul>

<b>Restroom</b>	<ul style="list-style-type: none"> <li>• Students will be taught proper handwashing expectations.</li> <li>• Grade levels will limit the number of students in the restroom at any given time.</li> <li>• A sanitation and cleaning rotation schedule will be followed.</li> </ul>
<b>Lunchroom</b>	<ul style="list-style-type: none"> <li>• Physical distancing will be observed in the cafeteria -- obtaining food, spaced seating, clean-up.</li> <li>• Release from the cafeteria will be staggered.</li> <li>• Classes will be seated together to support contact tracing.</li> </ul>

<b>Lunch Recess</b>	<ul style="list-style-type: none"> <li>• Maintain grade level recess distancing protocols and grade-level staggered schedule.</li> <li>• Grade levels will play in zones to eliminate cross grade level contact.</li> <li>• Students will sanitize hands upon reentering their classrooms.</li> </ul>
<b>Electronic Devices</b>	<ul style="list-style-type: none"> <li>• Each student will have an assigned device while at school and will be the only user.</li> <li>• Each student will clean their device daily under the direction of their teacher.</li> </ul>
<b>Assemblies</b>	<ul style="list-style-type: none"> <li>• Assemblies will be scheduled this year based on need and will observe physical distancing practices.</li> </ul>
<b>Volunteers</b>	<ul style="list-style-type: none"> <li>• Volunteers must complete Canyons School District volunteer application.</li> <li>• Teachers will schedule volunteers if/when needed.</li> <li>• Volunteers will follow all safety guidelines while in the school.</li> </ul>
<b>Orchestra &amp; Choir</b>	<ul style="list-style-type: none"> <li>• These programs will continue with physical distancing in place.</li> </ul>

<b>Communication</b>	<ul style="list-style-type: none"> <li>• Sprucewood Safety Plan will be communicated to stakeholders via email, website and Facebook.</li> </ul>
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Revised 8/6/2021