School Community Council Meeting Minutes

Sprucewood Elementary

September 28, 2020

**Members Present:**

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| **Faculty** | **Community** |
| Cathy Schino (Principal) | Jason Dyer |
| Cindy Bronson (Teacher) | Alison Holbrook |
| Isaiah Folau (Teacher) | Tricia Leininger |
|  | Mindy Cupello |
| Caitie Ely |
| Brooke Mathews |
| Emily Jensen |

Members Absent: Bo Jensen

\*\*Meeting was held virtually due to COVID-19 precautions

* Call to Order
  + C. Schino called meeting called to order at 4:05
* Review Bylaws and Rules of Order & Procedure
  + <https://sprucewood.canyonsdistrict.org/scc-bylaws/>
  + C. Schino asked the council about the use of Roberts Rules in past years
  + J. Dyer noted that the council had used the rules procedurally but casually in dialogue
* Review requirements for Open and Public Meetings Act
  + <https://le.utah.gov/xcode/Title53G/Chapter7/53G-7-S1203.html?v=C53G-7-S1203_2018050820180701>
* Elect Chairperson, Vice Chair, Secretary, and PTA Liaison
  + Chair: Caitie Ely
  + Vice Chair: Jason Dyer
  + Secretary: Isaiah Folau
  + PTA Liaison: Alison Holbrook
  + Vote:
    - C. Schino called for vote on all nominees
      * Vote was unanimous affirming all nominees
* Set meeting dates for year
  + All meetings to be held at 4:00pm on Monday
  + Meetings will be held virtually until council deems it necessary to meet in person
  + Proposed dates
    - October 26th
    - November 30th
    - December 14th (will decide at November meeting)
    - January 25th
    - February 22nd
    - March 29th
    - April 26th
    - May 24th
  + Vote:
    - C. Schino called for vote on meeting dates
      * Vote was unanimous affirming the meeting dates
* Share SCC training dates provided by District
  + Email from Susan Edwards 9:38am September 28, 2020 :
    - SCC in-person is set to begin Thursday October 1 at both 9 a.m. and 6 p.m. We also have in-person on October 13 at 10 a.m. and 6 p.m. to sign up for these in-person sessions, go to:<https://www.signupgenius.com/go/20f0a4ca9a62da3fc1-sccinperson>
    - We are working around the clock to get online SCC training live. SCC101 is close. The yearly updated training is a work-in-process, but I will notify you as soon as they are live.
  + Principal Schino emailed Sprucewood’s SCC Roster to Susan Edwards the morning of September 28th, so Susan will now be able to send her emails to all members directly
* School Climate Goal proposed change
  + BLT is meeting October 14th to bring input from grade level teammates and vote on which of the three possibilities our staff will focus on this year:
    - Social Emotional Program- Second Step
      * Encourage to use skills learned in those lessons throughout all lessons of day
      * What percentage of grade levels are on target with districts pacing guide? (measurable)
    - Morning meetings is another idea that we could collect data on
      * Each component of the meeting- what percent of teachers are using all four components on a daily basis?
        + Components:

Reading

Sharing

Group Activity

Message

* + - Care cards- PBIS
      * Measurable data on the app/website
        + Based around faculty and staff distributing them via Class Dojo following new school expectations of:

Take care of yourself

Take care of others

Take care of our school

* LANDtrust and TSSP budgets and proposed changes (due to COVID-19 needs)
  + BLT is meeting October 14th to bring input from grade level teammates regarding proposed budget changes. COVID has shifted our needs.
  + $52,692 from LandTrust \*This amount is subject to change after October 1st student count (we are down 40 students from last year)

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| **Last Year’s Allocations** | **Proposed Change** |
| $33,000 for reading aides | Proposed we use $40, 000 for reading aides ( $3,380 is allocated for benefit costs) |
| $3,800 for technology | No change- Purchased 3 chromebook carts already |
| $9,000 for 95% program | -Do not purchase this year  -Proposed we use this money for technology  -We are using in Tier II intervention room  -BLT wants to discuss possible purchase and rollout for next year |
| $4,000 rollover from last year | Proposed we use for technology |

* + TSSA Budget $57,044 \*This amount is subject to change after October 1st student count (we are down 40 students from last year)

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| **Last Year’s Allocations** | **Proposed Change** |
| $21,000 two 4th grade aides | -Do not need 4th grade aides due to reduced class sizes with online learning option  -Proposed we use for technology |
| $2,300 subs for teaming days | -Sub shortage due to COVID  -Proposed we use for technology |
| $800 attendance initiative | -NOT focusing on attendance due to COVID  -Proposed we use for technology |
| $20,000 for chromebooks for 1st and 2nd grade | -Already ordered  -Due to arrive in January |
| $13,000 roll over from last year | -Proposed we use for technology |

**Our technology needs:**

We ordered 3 chromebook carts and 90 chromebooks with the money SCC allocated last year.

- 25 chromebooks for one 3rd grade classroom still using mac book airs that are too old to continue to reimage.

-30 more chromebooks to complete the 1st and 2nd grade order.

- 50 more chromebooks to prepare for all students to be back to in-person learning.

- 66 existing chromebooks due to damage and age (district expectation)

- 4 more chromebook carts to replace ipad carts (not compatible).

Totals needed:

Chromebooks=171 (at approximately $250)= $42,500

Carts= 4 (at approximately $1,200)= $4,800

* Will return to discussion and vote on proposed changes October 26th
* Meeting adjourned 5:11